

Emergency closure procedures at Bedford College

A guide to students and staff

Interim arrangements in the event of a College closure

In the event of the College being forced to close, information can be found from a number of sources:

- College website
- College Facebook and Twitter accounts
- Heart radio broadcast
- College telephone switchboard

Radio broadcast of College closure

Should the College need to put the emergency procedure into operation, a message to this effect, together with details, will be communicated on your local heart radio station:

Heart Bedford	96.9
Heart Cambridge	103 & 97.4
Heart Home Counties	97.6
Heart Milton Keynes	103.3
Heart Northampton	96.6

Alternatively, you can visit www.heartbedford.co.uk

College website and switchboard

We will endeavour to put a message on our websites www.bedford.ac.uk, and on our main College switchboard 01234 291000 should the College need to put an emergency closure into operation, but this procedure may not always be viable.

College Facebook and Twitter accounts

Notices will be put on the College's official Facebook and Twitter pages:

<https://www.facebook.com/bedfordcollege>
<https://www.facebook.com/shuttleworthcoll>
<https://www.twitter.com/bedfordcollege>
<https://www.twitter.com/shuttleworthcol>

Text messages

Staff for whom we hold mobile telephone numbers will be informed by text message as soon as a College closure is decided.