

BEDFORD COLLEGE

Policy on Public Access to Corporation meetings

A policy on Public Access to Corporation meetings has been determined by the Board, as required under Instrument of Government 16. This statement of policy must be published on the college's website:

- Meetings of the Corporation and its committees are not open to the public. However, access to information about the work of the Corporation is made available by the Clerk and is generally accessible unless there are sound reasons for maintaining confidentiality.
- Application by any non-member to gain access, exceptionally, to a Corporation meeting as an observer must be made to the Clerk to the Corporation in writing not less than five working days prior to the meeting.
- A decision on such a request will be made by the Chair (or the Vice-Chair), the Chief Executive and the Clerk in the light of the overall circumstances and after consultation with Corporation members where practicable.
- The decision will be notified to the applicant in writing by the Clerk.

A non-member (such as senior postholders, other staff, professional advisers) may attend meetings of the Corporation and its committees by invitation of the Chair of the Corporation or the Chair of the relevant committee.

[Extract from the Corporation Standing Orders and approved by the Board]