



## Search Committee

Thursday 22<sup>nd</sup> January 2009

9.15 a.m.

Chief Executive's office

### AGENDA

1. Apologies for absence
2. To approve the minutes of the meeting held on 13<sup>th</sup> May 2008 (attached)
3. Matters arising not covered elsewhere in the Agenda
4. To note the vacancy for an External Member and to meet with Roger Marriott **PAPER 1**
5. To receive Standing Order C4, approved Evaluation Guidelines, Person Specification and Role of a Corporation member, for reference under agenda item 6 (attached)
6. To evaluate the contribution of Roger Whysall and to consider his re-appointment to the Board **PAPER 2**
7. To note the term of office of Staff Members and to authorize the Clerk to proceed with an election in May 2009 under existing procedures **PAPER 3**
8. Any Other Business

# BEDFORD COLLEGE

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**Present:** Mr. D.J. Shingler (Chair) Mr. D.A. Parry  
Miss P.I. Barrett Mr. M. Weeden  
Mr. K. Bromboszcz Mr. M. Whitlock  
Mr. B. Hundal Mr. R. Whysall [*except SC06/09*]  
Mr. M.Y. Kiteley Mr. I. Pryce

**In attendance:** Mr. J. Frost  
Mrs. L. Hockey  
Mr. R. Marriott [*except part of SC04/09*]  
Mrs. I. Lennox, Clerk to the Corporation

**SC01/09** Apologies for absence were received and accepted from Mr. M. Hartley and Mrs. E. Punter.

**SC02/09** Minutes of the meeting held on 13<sup>th</sup> May 2008 were considered, approved and signed.

**SC03/09** There were no matters arising.

**SC04/09** Vacancy for an External Member

The Chair reminded members that, after consideration of the outcome of the knowledge, skills and experience audit of the Board carried out in May 2008, the Corporate Governance Committee made a recommendation to the Board that the size of the Corporation be increased from eighteen to nineteen, with one additional External Member. The Board acted on that recommendation under Resolution 11 at the November 2008 meeting.

The Search Committee had been tasked by the Board to consider possible candidates with a background in teaching and training in the Further Education sector. Informal meetings had been held with Roger Marriott, who was now welcomed to the committee meeting.

*[Committee members then spent some considerable time in conversation with Mr. Marriott. It was made clear that this was not a formal interview but that nevertheless an appointment to the Board could not be made without the advice of the committee. He was asked a wide range of questions which led to interesting strategic discussion on the future direction of further education. There was special interest in Mr. Marriott's appointment, until recently, as National Director of Quality at the Learning & Skills Council. Mr. Marriott then left the meeting.]*

Members were left in no doubt whatsoever as to the suitability of Mr. Marriott for Board membership. He had a keen awareness of current issues in the sector and would bring enormous expertise and experience to the Corporation. It was therefore

**RESOLVED 1** that Mr. Roger Marriott be recommended to the Board at its March meeting for appointment as an External Member with immediate effect and for a four year term of office.

On his return to the meeting and asked about future committee membership, Mr. Marriott expressed a particular interest in serving on the Quality, Standards & Achievement Committee.

**SC05/09** **Evaluation Guidelines**

The Chairman reviewed the guidelines for the evaluation of the contribution made by individual Corporation members, made reference to the relevant Corporation Standing Order on the reappointment of members and spoke of the role and personal specification for Corporation members. The commitment expected of an individual member was clearly stated in the paper on the role of a Corporation member, approved by the Board, as well as in the Code of Conduct signed on appointment. He confirmed that these papers were submitted for information and to assist the committee in their discussions on the potential reappointment of a current member, under agenda item 6.

**SC06/09** **Re-appointment of an External Member**

*[Roger Whysall left the meeting for this agenda item.]*

The Clerk reported that a declared vacancy for an External Member would arise at the end of February and the incumbent, Roger Whysall, had expressed a wish to remain on the Board provided he was thought to be making a worthwhile contribution.

Roger Whysall's record as a Board member and as Corporation Chair was discussed at length, with contributions from all members of the committee. It was agreed that he had shown a tremendous commitment to the college and had made a significant contribution to its success. It was unanimously

**RESOLVED 2** that Mr. Whysall be recommended to the Corporation as an External Member for a four-year term of office with immediate effect from the Board meeting.

**SC07/09** **Staff Members**

The Clerk sought the support of the committee to invite nominations during the summer term for two staff Corporation members to serve from 1 August, in line with the approved procedure. Discussion followed on the background to the decision that staff members are given an initial term of office of two years, rather than the four years offered to external members. The Clerk was asked to consult staff as to whether there would be real support to change the current practice but was given full support to go ahead with the election process. Paper 3 was received.