

Application Form for International Students



How to Apply

ENQUIRIES

Please contact our Enquiries & Guidance Department on +44(0)1234 291000 for further details about any of our courses. Or email us at info@bedford.ac.uk

APPLICATIONS

You will need to complete an application form that you can post, fax or email to this office. We will also require copies of examination certificates and a personal statement in your own handwriting detailing why you have chosen the particular course and what work/employment experience you have relevant to the course you have chosen, if any and what you hope to gain from the course. You will be given a student reference number which should be used in all correspondence. Please enclose photocopies of any relevant pages in your passport (showing personal details, visas and entry stamps, as applicable).

ADMINISTRATION FEE

A non-refundable administration fee of £150 should be included with your application before the processing of your application can begin.

OFFER

Your application will go to the Department to which you are applying and upon their decision we may then be able to offer you a place. We will write to explain any conditions of the offer. You will need to complete and return the Notice of Acceptance card and return it to us within two weeks of receipt of your acceptance email. College tuition fees are expected to be paid in September when the course starts unless a visa is required.

VISA

If a Student Visa letter is required, this will be issued when full course fees have been paid and cleared through the College's bank account. Please note that 48 hours notice is required.



Application Form for International Students

Please read the 'How to Apply' section before completing this form.

To apply for your chosen course(s), just complete this application form, sign and date it, and send it to: Enquiries and Guidance, Bedford College, Cauldwell Street, Bedford, England MK42 9BR.

For office use only:

Date	
Person code	
Ack	
Payment Received	
Off	
Dec	
Withdrawn	
Ref Rec	

1 - PERSONAL DETAILS 1

Title: Mr / Mrs / Miss / Ms Surname:

First Name: Middle Name(s):

Address:

Postcode:

Country:

Email Address:

Telephone No:

Nationality:

Date of Birth:

Age on 31/8/10:

First Language:

Have you lived in the UK or a member state of the European Union for the whole of the last three years? Yes / No

If no, please state current country of residence

2 - PERSONAL DETAILS 2

UK Contact (if known) Tel:

Next of Kin:

Name:

Address:

Postcode:

Country:

Contact No:

Email Address:

IF USING A RECRUITMENT AGENCY PLEASE PROVIDE US WITH THE FOLLOWING

Company Name:

Contact Person:

Address:

Contact No:

3 - COURSE YOU ARE APPLYING FOR (if you are combining courses please enter both under first choice)

COURSE NAME

COURSE CODE (IF KNOWN)

First Choice:

Second Choice:



8 – ETHNIC ORIGIN

This information helps us monitor Equal Opportunities and reflects the diversity of the local community. It does NOT affect your application in any way.

Please indicate the category which you feel best describes your ethnic origin.

Asian or Asian British

- Bangladeshi Indian Pakistani Other

Black or Black British

- African Caribbean Other

Mixed

- White and Asian White and Black African White and Black Caribbean Other

White

- British Irish Other

- Chinese Any other group Prefer not to say

9 – CHECKLIST

Please check that you have fully completed the application form in pen and have included any information requested

Checklist

- Application Form Examination Certificates Passport Details Administration Fee
 Personal Statement

ADMINISTRATION FEE: A non-refundable administration fee of £150 should be included with your application before we can process it.

PERSONAL STATEMENT: This should be in your own handwriting and should confirm why you have chosen the particular course, what work/employment experience, if any, you have relevant to the course you have chosen, and what you hope to gain from the course.

10 – SIGNATURE

I wish to apply for the course(s) listed on this form and I agree to Bedford College processing the personal data I have given for any purposes connected with my application, my health and safety whilst on the premises, or any other legitimate educational reason, in accordance with the Data Protection Act 1998.

Signature of Applicant:

Date:

Name of Parent or Guardian: (For students under 18)

Signature: